



## **MINISTER OF MUSIC**

### **Duties and Responsibilities**

The Minister of Music (Worship Minister) will work alongside the Lead Pastor in carrying out the vision for the Worship Ministry at Southtown Baptist Church, leading Sunday worship and other ministry-related activities. The Worship Minister shall be responsible for the following:

1. Plan, select music and lead the church in congregational worship (including special music – solos, duets, instrumentals) for Sunday morning worship services, special services (Christmas/Easter/Night of Arts), funerals, weddings etc. with theologically-rich music and creative arts in coordination with the Pastor.
2. Provide leadership, direction and training for the Praise Team for Sunday morning worship and special services.
3. Provide leadership and direct the Choir in choir rehearsals and Sunday morning worship and special services.
4. Provide leadership for Preschool and/or Children's Choir.
5. Identify, recruit and schedule volunteers for Worship Team and Tech Team for all the services (including current live-stream worship experience), building a team atmosphere that celebrates team members.
6. Oversee the Tech Team to ensure proper equipment is available for all worship services and maintain all technology related equipment and software used in the various services.
7. Keep informed on current worship styles to enhance worship through music and creative arts.
8. Incorporate a variety of music styles including multi-cultural, traditional and contemporary music.
9. Responsible for administrative activities of the Worship Ministry, purchase of sheet music, instruments, software licensing and other equipment, maintenance and tuning of musical instruments.
10. Prepare an annual budget to present to the Finance Team and manage those expenditures.
11. Participate and contribute to staff meetings.
12. Participate in the life of the church, being involved in the other ministries and activities of the church.